

**Glebe Community Association
Draft Minutes of the Board Meeting
Tuesday, April 22, 2008**

Present:

Board Members: Bob Brocklebank, Brian Carroll, Virginia Carver, June Creelman, Cindy Delage, Leslie Fulton, Jim Gauvreau, Guy Giguere, Rochelle Handelman, Carol MacLeod, Jim McKeen, Ian McKercher, Dale Miller, Karen Campbell, John Smart, Janet Sutherland, Barbara Wysocka.

Others: None.

1. Approval of the Agenda

The Councillor's report was removed and replaced with a Communications report. The Lansdowne Park report was removed and replaced with a Business report. With these changes, the agenda was adopted.

2. Approval of the Minutes

MOTION: (MacLeod/Wysocka) that the minutes of the March 25, 2008 meeting be adopted.
Carried.

3. President's Report – Bob Brocklebank

- On Sunday, April 27 from 3:00 to 5:30 the membership drive will be launched at Bob's house, 101A Third Avenue.
- There will be open houses throughout the city from April 21 to May 6 to consult on transit. On Tuesday, April 29 there is an open house at the Lansdowne Coliseum building from 7 to 10 p.m. Clive Doucet will be holding a press conference at 6:45 p.m. to announce his plan B for transit.
- With respect to the review of the city's Official Plan, the city released papers today about targets for intensification (including on traditional main streets), design control (e.g. building height and stepped height increases), and dealing with contaminated sites (e.g. service stations). There will be further consultations, including a May 27th intensification forum and a workshop on Saturday, June 7. It was noted that in the past the GCA has stated that we are supportive of the principle of intensification, and the province has said that cities must have intensification targets.
- Bob attended the Rural Summit on April 5. Local decision making was the most interesting thing discussed, and this affects both rural and urban parts of the city.
- Ian McKercher is continuing to communicate with Clyde Sanger regarding his book proposal and the type of support he is looking for from the GCA.
- The Farmers' Market opens on Sunday, May 4. It will also be open on Thursdays starting at the end of June. There is a Friends of the Farmers' Market meeting at the GCC on Wednesday, May 30.
- Dancing in the Streets will be held on Saturday, August 23 this year. It is still during the Ex but will not be the same weekend as the Folk Festival.
- Bob introduced a motion on Joyce McMahon's behalf:

Considering that the Glebe Community Association had decided a number of years ago to become a member of Volunteer Canada in order to take advantage of the special rate for Directors' and Liability Insurance;

considering that the rates are the same as that paid for 2007;

MOTION: (Giguere/Handelman) that the GCA authorize a \$100 expenditure to renew its membership in Volunteer Canada, and that the GCA further authorize \$375 to renew its Officers and Directors Liability Insurance. **Carried.**

- Regarding a speaker for the Annual General Meeting on Tuesday, June 3, Bob has not contacted Russell Mills yet. Other suggestions included Marie Lemay (new CEO of the NCC), someone from the group of architects who commented on the process for redeveloping Lansdowne, and Jeff Hunt. Additional ideas should be sent to Bob.

4. Communications Report – Leslie Fulton

- There were 848 visits to the site in January and 1514 visits in April. Leslie thanked the committee chairs for providing updates to keep the site fresh.

5. Committee Reports

Traffic – Guy Giguere

- The NCC has confirmed that they plan to do a study on the safety of the entire canal corridor for pedestrians. Mike Muir will communicate with us, OSCA, and Ottawa East. The NCC is also being encouraged to include Centretown.
- The Ministry of Transport for Ontario has made a commitment that if the Queensway is expanded and there is new off-ramp at Bronson, they will include speed calming measures towards Percy.

Planning

- There was no official report.
- Dale indicated that Darryl Scherb is the new project manager for the Third Avenue reconstruction. The tender has closed and paperwork should be finalized in the next 2 weeks. The Ministry of the Environment needs to give a certificate for sewer works, and this is expected in mid-May.

Environment Committee - Virginia Carver

- This Saturday at the Green Door, the GCA Environment Committee and Ottawa East Community Association are co-hosting a meeting of downtown community associations to discuss environmental issues. Councillor Doucet's office has provided financial support and Clive will make opening remarks.
- The Garden Angels are now affiliated with the Environment Committee and are looking at having rain barrels available for watering garden boxes.
- Regarding graffiti, if anyone who wants to clean mailboxes on an ad hoc basis or adopt a box, Virginia has cleaning supplies. Colleen Leighton is writing an article for the May Glebe Report on this issue.
- The Spring Bank Street clean-up is on Saturday, May 3. Meet at 9:30 a.m. at Fifth Avenue and Bank Street. Cleaning materials will be provided by the city.
- Paul McCann of the City is working on a contract with the GCA to pilot two Buttstop boxes on Bank St. at Second and Third Avenues.

- There is a meeting tomorrow night to discuss the re-trees the Glebe project. It will have to be decided whether additional training is needed, and the extent of information on the trees that we want to collect.
- It was noted that the “Friends of Ethiopia” have adopted the tot park at Fifth and O’Connor (for clean-ups) but it was unclear who this group is. It was also noted that Starbucks has adopted Third Avenue from Bronson to the canal.

Membership – Barbara Wysocka

- As noted in the President’s Report, the launch is scheduled for April 27.
- If any of the area reps need help getting block reps, Barbara can provide a list of possible volunteers.
- They are still working on streamlining the data input to make the maintenance job more manageable.

Property Tax Assessment – John Smart

- There have been volunteers from the GCA board for the committee. It has not met yet but will before the May GCA meeting. John will send an e-mail to the board when the meeting is scheduled. It was noted that we need to advertise for membership on this committee outside the GCA board.
- Hard copies of information on the Municipal Property Assessment Corporation (MPAC) and the Assessment Review Board (ARB) were provided to meeting attendees.

Business – Jim McKeen

- The Board of Directors for the newly formed Business Improvement Area will include 10 members from the business community, the councillor, and a GCA representative, although the latter will not be a voting position. A GCA rep will not be needed until the fall.
- Greg Best is the chair, Jim McKeen is the vice-chair, and Jim Hayes is the secretary/treasurer.
- The first board meeting is Monday, April 28. The first order of business will be to hire an executive director.

6. Great Glebe Garage Sale – Janet Sutherland

- The National Capital Marathon will be having a sports expo at Lansdowne Park on the day of the Great Glebe Garage Sale. They will be shuttling people by bus along Queen Elizabeth Drive. Discussions are underway with the city to have signs to tell people where to exit off the Queensway. All exits from Lansdowne will be on Queen Elizabeth Drive, and they are hiring traffic police for Bank Street.
- A special events form still needs to be completed.
- Businesses need to apply for a sidewalk sale permit.
- Judy Field has prepared a poster which will need to be distributed to businesses in early May.

7. GCA Board Responsibilities – Caroline Vanneste

- A draft (2008-04-15) copy of a document entitled GCA Board Member Responsibilities was presented. This is the first step in addressing governance issues within the GCA.
- There was significant discussion on what could be added to the document, but there were no significant objections to the responsibilities listed.

MOTION: (Sutherland/Creelman) that the GCA nominating committee use this document as a starting point for discussions when recruiting board members, with a goal of expanding the document in the coming year. **Carried.**

8. Other Business

GNAG – Karen Campbell

- On May 2 there will be a free family dance party at the GCC. There will be a celebration of the community and volunteers from 6 to 9 p.m., and a cash bar and square dancing.
- On May 9 and 10 Glamour in the Glebe (a jewelry show) will return. There is a wine & cheese evening on the 9th and the jewelry sale during the day on the 10th.
- GNAG is trying to establish better links with older children and is having an event on June 2 about youth featuring a run across the Sahara to raise awareness about water and leadership.
- GNAG has developed some sponsorship guidelines because local businesses often want to co-sponsor events. They have decided to allow statements of sponsorship rather than advertising, and are also leaning towards a no-logo policy.

Bob noted that we had not yet voted to approve any money for the membership campaign.

MOTION: (Carroll/Delage) that the membership campaign be authorized to spend \$750 for expenses related to the campaign. **Carried.**

9. Adjournment

MOTION: (Campbell/Handelman) that the meeting be adjourned at 9:20. **Carried.**

Minutes taken by: Caroline Vanneste